

To
 The Principal
 Indraprastha College for Women
 University of Delhi, Delhi

Respected Madam,

This is to humbly request you to kindly grant me attendance waiver for the following periods.

Sincerely,

Student's Name: _____
 Course/Sem: _____
 Date: _____
 Student's Signature: _____
 Roll Number: _____

PROFORMA FOR ATTENDANCE WAIVERS 2023-24

S. No.	Date/s	Time	Teacher Name	Concerned Teacher's Signature against respective periods															
				1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period	6 th Period	7 th Period	8 th Period	9 th Period							

Signature of Advisor/Convenor/Co-Convenor/Coordinator: _____
 Name of Advisor/Convenor/Co-Convenor/Coordinator: _____
 Name of Event: _____