



Indraprastha College for Women

University of Delhi

Work Plan for ODD SEMESTER – 2026

Course Name:	B.A. (Program)
Paper Title:	Public Administration in India
Unique Paper Code:	2322201102
Semester:	I
Faculty(s):	Dr. Monica Madholia Nandi
Year:	2026

Work Plan			
Unit No.	Learning Objective	Lecture No.	Topics to be Covered
1.	Structure of the Civil Services: Evolution	1	Colonial Legacy
		2	Civil services in the constitutional framework
		3	Recruitment
		4	Training
		5	Promotion
		6	PMO
		7	Cabinet Secretariat
		8	Major initiatives in administrative reforms
		9	Major initiatives in administrative reforms
2.	Decentralisation and local self governance	10	Meaning and types: Urban and rural
		11	Meaning and types: Urban and rural
		12	PRIs and implementation of public policies
3.	Budget	13	Concept of budget and budget cycle in India
		14	Concept of budget and budget cycle in India
		15	Types of budgets: Line Budget
		16	Performance planning budget

		17	Zero-based budget
4.	Technology and public administration in India	18	E-governance: The journey in India
		19	Models of E-governance in India: A case study of Digital India Mission
5.	Social welfare policies	20	Right to Education
		21	Right to Education
		22	National Health Mission
		23	Right to Food Security
		24	Right to Food Security
		25	MGNREGA
		26	MGNREGA
6.	Issues and debates in public administration	27	Integrity vs. Corruption
		28	Integrity vs. Corruption
		29	RTI
		30	Lokpal
		31	Citizen's charter
		32	Relationship between political executive and permanent executive
		33	Relationship between political executive and permanent executive
		34	Generalists and specialists
		35	Gender sensitivity and gender participation
		36	Gender sensitivity and gender participation

Unit	Contents/Syllabus
I	Structure of Administration: Evolution (a) Colonial legacy (b) Civil services in the constitutional framework (c) Recruitment, Training, Promotion (d) PMO, Cabinet Secretariat (e) Major initiatives in administrative reforms

II	Decentralisation and local self-governance: (a) Meaning and types: Rural and urban (b) PRI's and implementation of public policies
III	Budget (a) Concept of budget and budget cycle in India (b) Types of budgets: Line-item budget, Performance planning budget, Zero base budget (c) Budget making: Role of the finance ministry
IV	Technology and public administration in India (a) E-governance: Evolution and its journey in India (b) Models of e-governance: Case study of Digital India mission
V	Social welfare policies: (a) Right to education (b) National Health Mission (c) Right to Food (d) MGNREGA
VI	Issues and debates in Indian public administration (a) Ethics in administration: Integrity vs. Corruption (b) Accountability: RTI, Citizens charter, Lokpal (c) Relationship between political executive and permanent executive (d) Generalists and specialists (e) Gender sensitivity and gender participation
S. No.	Name of Authors/Books/Publishers
1.	Chakrabarty, Bidyut and Mohit Bhattacharya: The Governance Discourse -A Reader, New Delhi: Oxford University Press, 2019.
2.	R.K. Sapru, Indian Administration: A Foundation of Governance
3.	Bardhan, Pranab and Dilip Mookherjee, 'The Rise of Local Governments'
4.	Rumki Basu, Public administration: Concepts and theories, Sterling publishers, 2013.

Paper Components			
Credits	Lecture (L)	Tutorial (T)	Practical (P)
	3	1 Hey Shunji	NA
Assessment Scheme			

S.No.	Component	Marking Scheme	Total Marks
1	Internal Assessment - Assignment/Quiz/Project/Presentation - Class Test - Attendance		30
		12	
		12	
		6	
2.	Continuous Assessment (Tutorial) - Activity 1 - Activity 2 - Attendance		40
		15	
		20	
		5	
3.	Practical - Continuous Assessment - End Term Written/Practical Exam - Viva		
		NA	
		NA	
		NA	
4.	End Semester Examination		