

# Indraprastha College for Women

## University of Delhi

Date: 07 March 2017

### Steps for Online Examination fee payment

- Note that the yellow color and bold words are the names of the buttons available on the Examination fee portal.
  - The fields marked in **red asterisk** are mandatory.
1. After verification of form at window no.4, students are required to check the below link after 24 hours for fee payment.
  2. Visit college website ([www.ipcollege.ac.in](http://www.ipcollege.ac.in)), Click on **Examination fee payment** option on top right corner.
  3. Select the login type **Student**, fill your **College Roll number**, now click on "**Log In**" button.
  4. A webpage will open, Click on **online payment** option.
  5. Check your payable amount against **Fee Amount** field.
  6. Fill all required fields.
  7. Now click on "**Proceed for Payment**" button.
  8. Choose your desired payment option, fill your payment credentials and click on **Make payment button**, wait for the process to be completed.
  9. After successful payment, you will be redirected to the successful payment page. Click on **Print** for your fee receipt. Fee receipt can also be saved in the pdf format.
  10. A Record of the fee receipt will also be available in student Log In account for future reference.

#### Note:

1. The payment should be made within three days from the date of verification of Examination form.
2. PwD students are not required to pay the Examination fee.
3. All Ex. Students are advised to pay fee offline (in cash) at Account Section.

Principal