

INDRAPRASTHA COLLEGE FOR WOMEN, DELHI

APPLICATION FOR THE CLAIM OF FINANCIAL ASSISTANCE TO PERMANENT TEACHERS

NAME: _____

DEPARTMENT: _____

POST HELD : _____

Title of the Seminar / Conference	National/ International	Organiser	Venue and Dates	Paper presented / Chaired session/ Participation	Whether prior sanction taken from the College (attach document)	Financial Assistance to be claimed	
						TA	Registration

Title of the Orientation/Refresher Course/FDP/Workshop	National/ International	Organiser	Venue and Dates	Whether prior sanction taken from the College (provide proof)	Financial Assistance to be claimed	
					TA	Registration

I undertake to refund the amount granted in case of audit or other objection.
I have not been granted any travel assistance for the said presentation/participation from elsewhere.

Signature of the Applicant