

**INDRAPRASTHA COLLEGE FOR WOMEN
(UNIVERSITY OF DELHI)**

NO DUES CERTIFICATE

The Principal
Indraprastha College for Women
University of Delhi
Delhi-110007.

I, Dr./Ms./Mrs./Mr. _____ Designation _____ is
proceeding on leave/retirement/ leaving the College service on _____ vide letter No.
_____ dated _____

I have obtained NO DUES from the following Departments/Section/Office:-

Sr. No.	Departments/Particular	Dues, if any	Signature of Dealing hand/ Dept. In-charge
1.	Identity Card		
2.	Deptt. Locker's		
3.	Attendance Records		
4.	Dept. Lab. Clearance		
5.	Library Clearance		
6.	Accounts Section		
7.	Leave		
8.	WUS Health Centre		
9.	DU Library Cards		
10.	College Staff Quarter: ➤ Possession ➤ License Fee & HRA ➤ Water & Electricity ➤ Any other		
11.	Bank Pre-paid Card		

Note ➤ All concerned are requested to note down the dues against him/ her, if any, in the columns below. If nothing is due, 'NO DUES' may be written under the column 'Dues, if any'.
➤ If not applicable, write N.A.

Date: _____

Signature: _____

Name: _____

Address: _____

(For Office Use Only)