



INDRAPRASTHA COLLEGE FOR WOMEN/इन्द्रप्रस्थ महिला महाविद्यालय
University of Delhi/दिल्ली विश्वविद्यालय
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IPC/118/08

21 August 2018

OFFICE ORDER

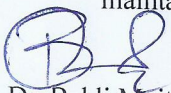
In terms of NAAC requirements, an Internal Quality Assurance Cell (IQAC) has been created.

The composition of the IQAC shall be as under:-

Chairperson	:	Principal - Dr. Babli Moitra Saraf
Coordinator	:	Dr. Meena Bhargava
Administrative Officials	:	Vice-Principal Bursar Coordinator, Library Administrative Officer Section Officer (Admin) Section Officer (A/Cs) Systems & Network Administrator
Teacher Representatives Convenors/Coordinators	:	Academic Standards Committee Multi Media & Mass Communication Science Society IT In-charge Physical Education & Sports Equal Opportunity Cell Enabling Unit Extra-Curricular Activities
Co-opted Members	:	Dr. Vinita Sinha Dr. Anindita Roy Saha
Member from the Management	:	Ms. Mira Pradeep Singh
Nominees from Local Society, Students and Alumni	:	Prof. Biswajit Das, Director, Centre for Culture Media and Governance, Jamia Millia Islamia University – Academic Peer (Local Society) Ms. Renu Nawani – Alumna President, Students' Union
Nominee from Stakeholders Parent	:	Mr. Rajendra Bhatt
Secretary to the Coordinator, IQAC	:	Ms. Nikita Gupta

It is notified that:-

1. The membership of nominated members shall be for a period of two years.
2. The IQAC should meet at least once in every quarter.
3. The quorum of the meeting shall be two-third of the total number of members.
4. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in the retrievable format.


Dr. Babli Moitra Saraf
Principal