

INDRAPRASTHA COLLEGE FOR WOMEN

University of Delhi

31, Sham Nath Marg, Delhi – 110054

CERTIFICATE TO BE FURNISHED BY ALL COLLEGE EMPLOYEES FOR CLAIMING HOUSE RENT ALLOWANCE (HRA)

1. I certify that I (have applied for the Government Accommodation in accordance with the prescribed procedure but) have not been provided with Government accommodation/(have refused the allotment of Government accommodation) during the period in respect of which the allowance is claimed.
2. I certify that I am residing in a house hired/owned by me/my wife/husband/ son/daughter/ father/mother/ a Hindu Undivided family in which I am co-partner.
3. I certify that I am incurring some expenditure on rent contributing towards rent.

OR

I certify that the rental value of the house owned by me/owned by a Hindu undivided family in which I am a co-partner and in which I am residing is as certain-able in the manner specified in Para 7 of O.M. No. F-2(37)-E.II(B)/64 dated 27.11.65. I certify that I am paying/contributing towards house or property tax.

4. I certify that I am not sharing accommodation allotted to my parent (child) by the State/ Central Government, an autonomous, public undertaking or semi-government organization such as municipality, port trust etc./ allotted rent free to another Government servant.
5. I certify that my husband/wife/children/parents who is/are sharing accommodation with me allotted to another employees of the central/State Government/ autonomous public undertakings or semi-government organizations like municipality, port trust etc. is/ are not in receipt of house rent allowance from the central/state government, autonomous public undertaking or semi-government organizations like municipality, port trust etc.
6. I also certify that my wife/husband has not been allotted accommodation at the same station by the Central/State Government, autonomous public undertakings or semi-government organizations such as municipality, port trust etc.

Address _____

Signature _____

Name _____

Designation _____

Deptt. _____

Date _____