



INDRAPRASTHA COLLEGE FOR WOMEN

A CONSTITUENT COLLEGE OF THE UNIVERSITY OF DELHI

GRADE 'A'

DEPARTMENT OF MULTI MEDIA AND MASS COMMUNICATION



PROSPECTUS
2017



INDRAPRASTHA COLLEGE FOR WOMEN

University of Delhi

31, Shamnath Marg, Delhi-110054

ADMINISTRATION

Principal : Dr. Babli Moitra Saraf
Vice-Principal : Dr. Nalini Deka
Bursar : Ms. Sushma Neena Kumar
Administrative Officer : Mr. Dinesh Sundriyal

GOVERNING BODY

Shri Ashwini Shanker, *Chairman*
Prof. Aparna Basu, *Vice Chairperson*
Mrs. Shruti Gupta, *Hony. Treasurer*
Dr. Babli Moitra Saraf, *Member Secretary*
Shri Desh Raj Gupta, *Member*
Mr. Nirmal Khandelwal, *Member*
Mrs. Mira Pradeep Singh, *Member*
Ms. Radhika Backliwal Narain, *Member*
Dr. Neeta Sehgal, *University Representative*
Prof. Prakash Narayan, *University Representative*
Mrs. Kamlesh Gupta, *Teacher Representative*
Ms. Sonali Aggarwal, *Teacher Representative*

CONTACT

Telephone No. : 011-23962009
Fax : 011-23976392
Email : ipc1924@gmail.com
Website : ipcollege.ac.in

UNDER THE RIGHT TO INFORMATION ACT, 2005

Public Information Officers : Dr. Manasvini M. Yogi
Associate Professor, Department of Philosophy
Mr. Dinesh Sundriyal
Administrative Officer
Appellate Authority : Dr. Babli Moitra Saraf
Principal

Find

Principal's Desk 2	Entrance Exam and Selection Process 3	Admissions 4	Infrastructure The Studio 5
The Production Control Room 6	Photography and Edit Bay 7	Light Camera Action 8	National Seminar 9
Pedagogical Strategies 10	Student Paper Presentation 10	Prizes and Awards 11	Summer Training and Internship 12
Placement 13	Rules and Regulations 14	B.A. (Hons.) BMMMC CBCS 15	CBCS At a Glance BMMC Semester Programme 16
Fee Structure 17-18	Hostel Admission Orientation Programme 19	Student Talent 20	Alumnae Achievers 21-24
Anti Ragging Squad 25	College Discipline- Ordinance XV-B 26	Prohibition and Punishment for Ragging Ordinance XV-C 27	Text of Undertaking by the Student and Parent / Guardian 28



Principal's Desk

Welcome to the BA (H) Multi Media and Mass Communication (BMMMC) course, the only one of its kind in India and taught only in Indraprastha College for Women (I.P. College), University of Delhi. The BMMMC Course is Self-Financed. Admission to the Course since last year, has been on the basis of a countrywide entrance test conducted by the University of Delhi. The College also has residential facilities for outstation students. We are sure that the inputs from different parts of the country will vastly enrich the output of the course.

In 1999 Indraprastha College for Women, with its finger on the pulse of the times, had introduced the Bachelor of Mass Media and Mass Communication (BMMMC). The course met with stupendous response and attracted aspirants who went on to become media professionals, thinkers and practitioners in their chosen field. The College today ranks among the top media schools in the country.

The nomenclature of the Course was changed to B.A. (H) Multi Media and Mass Communication (BMMMC) in 2015 under directions from the University of Delhi. The course is inter-disciplinary and aims at producing a practitioner with a critical and analytical mind, who is holistically trained in theory and the praxis of communication and has hands-on training in a wide range of media technology and media practices. "The curriculum is focused on imparting technical skills in various areas of mass communication and mass media, theoretical knowledge and perspectives which determine their nature and use, and a historical and social understanding of their dynamics, which is so important in a metamorphosing, unequal, globalized world where the power and ownership of the means of communication may change the fate of nations." (Babli Moitra Saraf, 2010). The Course is a judicious mix of theory and technical skills required to work, both in the industry and as an academic and thinker. I.P. College has the infrastructural wherewithal to make required facilities available to run the course.

The BMMMC Course in the first year introduces the student to the Fundamentals of Communication Theory and Models, Introduction to Journalism, and Print Media Production which is a hands-on application unit. The paradigm shift in communication is introduced through the paper on Social Media. Media Moments in History focuses on epoch making events/persons etc. to stimulate student interest in history and the technical construction of the media moment. Communication Research enables the student with the basics of data collection, and organizing and interpreting information, and introduces Radio and related production. The syllabus also seeks to provide the essential and related skills of comprehension, communication and writing in English, and incorporates the mandatory Environmental Studies (EVS) course.

The second year is envisaged at an incremental difficulty level. It introduces areas like Hindi Cinema, Graphic Design, Public Service Broadcasting and Television Journalism, and moves on to specialized fields which require application and practical training, like Development Communication, Advertisement and Media, Camera and Editing for Television and Reporting and Anchoring skills.

The third year includes four specialized communicative modes introduced for the first time, with the papers: Fashion Communication, Communication for Special Needs with the focus on disability, Disaster Management Communication and Communication and the Plastic Arts which explores public art in public spaces. The papers on Global Politics and Media, and Integrated Market Communication cohere logically to provide the student with a macro-perspective on the practices and culture of the domain and the hands-on Still Photography, and The Documentary provide further understanding and training in the media concerned.

A non-credit internship component is factored in at the end of Semester IV, to promote the interface with industry and diversification into media and communication related areas.

The BMMMC course aims to produce communication scholars and practitioner's adept at handling technology and designing/ deciphering messages, which align them to the demands of a growing economy and an inclusive idea of a nation set to mark its place in the world. We hope to get your valuable suggestions and insight as inputs into the design of the Course.

Dr. Babli Moitra Saraf
Principal & HoD BMMMC

Entrance Exam and Selection Process

The All India Online Entrance test is planned to test the basic skills required to meet curricular requirements of the Course. Since the eligibility criteria announced to appear for the first entrance test, already factors in the Class 12 Board Examination result, there is no separate weightage for those results in the final merit list. The Entrance Test is designed and meant to provide a level playing field to candidates of each category and is envisaged as a second chance, for those who may not have sky-high scores, but have the ability and aptitude for the subject.

Admission to B.A. (Hons.) Multi Media and Mass Communication is on the basis of an All India Entrance Test conducted by the University of Delhi. The test is in MCQ format and is in English. The forms for the Entrance Test are to be filled online. Please check www.du.ac.in for updates.

All aspiring candidates are required to appear for a Multiple Choice two hour entrance test based on Current Affairs, General Awareness, English Grammar and Analytical Skills. The MCQ test has 100 questions. Each question will be of 4 marks and there will be negative marking of 1 mark for each wrong answer.

- ❖ Eligibility Criteria: 75% Aggregate of Best Four including 85% in English.
- ❖ Reservation / Concession is as per University Rules.
- ❖ Entrance: Online Test on 2nd July, 2017
- ❖ Venue: Announced by the University of Delhi

RESERVATION OF SEATS

Total No. of Seats 52	
General	26
SC	8
ST	4
OBC	14

PwD/CWW/FS Seats-As per University norms.

1. Admission will be done according to the merit list prepared on the basis of the marks secured in the entrance Test.
2. In case there is a tie in the merit list for the final seat, the criteria specified by the University will apply to break the tie.

Admissions

Admission Cell

Convenor

Ms. Sunita Marwaha, Dept. of Mathematics

Co-Convenor

Ms. Sarita Anand, Dept. of Mathematics

Admission In-charge

MMMC

Dr. Manasvini M Yogi

Admission Grievance Committee

Dr. Shrruti Sahrawat

8447781840

Ms. Dolly Jain

9810938933

Mr. Rajendra Bhatt

9999109075

Help Desk for Special Category (SC/ST/OBC/PwD)

Dr. Shrruti Sahrawat (Convenor) 8447781840

Dr. Reetu Raj Ekka

9999383259

Ms. Jaya Mishra

9953170295

Ms. Akansha

9871690455

Hostel Admission

Dr. Archana Singhal

9213617060

Dr. Shrruti Sahrawat

8447781840

PwD Admission Cell

Dr. Shubhra Seth

9868520084

Admission Procedure

The result as per the merit list in each category will be displayed on the College Website. Admission will be as per the number of seats.

The Process for admission will be outlined by the University. Verification of documents will be at the time of admission. Payment of fees will be online.

List of Documents Required at the Time of Admission

The applicants shall be required to produce following documents in original with two sets of self-attested photocopies at the time of admission:

1. Class X Board Examination Certificate
2. Class X Mark-Sheet
3. Class XII Mark-Sheet
4. Class XII Provisional Certificate / Original Certificate
5. Recent Character Certificate
6. SC/ST/PwD/CW/KM Certificate (in the name of the Applicant) issued by the competent authority
7. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) as in the central list. The validity of the Non-Creamy Layer Certificate shall be for the financial year 2016-17.
8. Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi.
9. At least two passport size self-attested photographs.

Infrastructure

The existing and ready infrastructure of Indraprastha College has positioned it uniquely to offer every facility required for students to pursue this course in College. The huge infrastructure built over 19 years for the course includes a fully air-conditioned studio and audio-visual production centre, 3 radio production rooms, 8 editing bays, dark rooms, the latest in computer hardware and software and classrooms equipped with projection facilities. The Department also makes cameras, video units and other equipment available on an individual basis to each student, for hands-on experience of the Course and to enable them to fulfill the requirements of the curriculum. The College has a Web Link with the University Community Radio, which is called IP College–DU World Link Community Radio. There is a regular transmission of Radio Programmes by the College students and teachers.



The customized facilities and infrastructure include the state-of-the-art studio, teaching labs, IT facilities, TV and radio studios. The course is taught in a real life environment that develops both professional and creative skills of the student.

The multimedia studio is equipped with high-end multi-camera setup, consisting of Sony DXC-D35P & DSR 370P cameras, a remote controlled lighting grid that includes industry standard lights with dimmer controls, and a teleprompter.

The Studio also has a separate fleet of HD & SD Camcorders for Electronic News Gathering and Electronic Field Production.

The Production Control Room

The production control room of the studio is equipped with a multi channel video switcher and an audio mixer with effect processors and recorders (DV CAM, DV & BETA). The Production facility is equipped for "4 Cameras Online Studio Production."



An Audio Studio and Production Control Room for production of audio programs is equipped with high-end digital mixer and a MAC OS based workstation for recording and processing. The Audio studio is also equipped with digital transmission facility linking IP College and DUCR (Delhi University Community Radio) via the World Wide Web Link.



Photography



The Photography Lab is equipped with the latest DSLRs and other necessary photographic equipment like photo flash lights, external flashes, additional lenses, reflectors etc.



Edit Bay

Non-Linear Editing

The Edit bay is a series of independent work stations for Non-Linear Editing post production. The labs and each editing bay is equipped with the latest Mac OS based on non-linear machines, and loaded with software for video editing and digital imaging.



Light Camera Action

FOCUS-The Department Academic Society, organizes various activities throughout the year. Film screenings, talks and group discussions are organized. Every year, Parampara, the annual festival of the Department is held. A National Seminar on a contemporary and relevant topic is part of the festival. Media professionals from the Film industry, Advertising industry, TV channels, Press and eminent academics participate in the National Seminar. The 'Meet the Media' programme is an essential component of this festival to acquaint the students with media personalities and perspectives. The objective is to situate the student in the living, working world of the media.

Many leading film personalities and eminent journalists have visited the College to be part of these events of the Department. Shabana Azmi, Anupam Kher, Neena Gupta, Mahesh Bhatt, Prahlad Kakkar, Lillitte Dubey and Swara Bhaskar, Ravish Kumar, Abhisar Sharma, Shantanu Guha Ray, Shoma Chaudhry, Abhinandan Sekhri, Pavleen Gujral have been some of the invited speakers.



National Seminar

The Department organises a National Seminar every year on contemporary issues in the field of media. Eminent personalities from the world of films, advertising and print media are invited to participate.



Theme : Rise of Right and its Implication for Mass Media

Speakers :

Ms. Shoma Chaudhury, Journalist
Mr. Shantanu Guha Ray, Journalist
Ms. Pavleen Gujral, Anchor
Mr. Abhinandan Sekhri, CEO,
News Laundry



Theme : Media in Crisis?

Speakers :

Mr. Nikhil Taneja, Yash Raj Films
Ms. Swara Bhaskar, Actor
Mr. Bhupendra Chaubey, CNN-IBN
Mr. Sattvik Mishra, Scoop Whoop

Theme: Ethics and Practices in Broadcast Media

Speakers:

Mr. Shesh Narayan Singh, Political Editor, Deshbandhu Newspaper
Mr. L.S. Bajpai, Former DDG AIR
Ms. Arfa Khanum, Anchor, Rajya Sabha TV
Ms. Meena Sharma, Anchor, Focus TV



Theme : New Challenges Before Media in a Democracy; Right to Silence and Right to Information; Attitude of the Media towards Nascent Horses in Politics

Speakers:

Mr. Anurag Batra, CEO, Exchange for Media
Ms. Sangita Malhan, Journalist
Mr. Kishalay Bhattacharya, Journalist
Mr. Ajith Pillai, Senior Editor, The Outlook

Pedagogical Strategies

This course has been designed keeping in mind that a student of Multi Media and Mass Communication needs theoretical and conceptual inputs as well as technical training in media practice. Practical inputs have been envisaged in core papers and discipline specific elective papers. Apart from this, skill based papers allow the students to get hands-on training in print, radio, television, photography and new media. Students after the fourth semester are encouraged to undertake a four week internship in a media or related organization. An undergraduate student at the College has the opportunity to study diverse modules that cover socially relevant topics in media, journalism and digital communication. There is also an option to explore modules from other disciplines. The work plan for each paper is given to the student at the beginning of each semester so that she is aware of the teaching schedule and is informed about the level of preparedness required.

The teaching of Multi Media and Mass Communication involves a wide spectrum of strategies. Mass Communication by its very nature, demands inter-disciplinary enquiry and hands-on training, apart from regular teaching through lectures, workshops and practical work. The framework employs a range of innovative teaching, learning and assessment techniques that simulate and emulate professional practice. The latest developments and tools in media literacy and communication studies are evaluated and incorporated both within the curriculum and through the extra-curricular activities and tasks.

The course focuses on not just educating students about theoretical and academic perspectives, but also promotes the development of critical thinking and cogent writing presentation techniques through lectures, seminars, workshops and personal tutoring sessions. The course is taught by a range of staff with relevant expertise and knowledge appropriate to the content of the unit. Senior academics, qualified professional practitioners, demonstrators, technicians are involved in the teaching. Students also benefit from regular guest faculty from the industry. The interface with the media industry is an important component of the course. Intensive workshops are arranged for the students throughout the year and are part of the students' timetable. These are compulsory for the students to attend. Workshops are conducted by eminent media experts and academics.

Student Paper Presentation

Students are encouraged to present high quality academic papers in daylong seminars twice a year. The presentations deal with media perspectives and perspectives on media on a host of topical issues. The seminars are interactive.



Prizes and Awards

1. Sh. L.D. Dua Memorial Gold Medal instituted by Mr. Vinod Dua to be awarded to the student securing the highest marks in MMMC in the University, at the University Convocation.
2. Sh. S.P. Kapoor Memorial Prize instituted by Ms. Ranga Kapoor to be awarded to the student securing the highest marks in MMMC III year.
3. Virpal Memorial Prize instituted by Ms. Dalbir Kaur to be awarded to the student securing the highest marks in MMMC II year.
4. Prof. Satyabhushan Yogi Memorial Prize instituted by Dr. Manasvini M. Yogi to be awarded to the student securing in the highest marks MMMC I year.
5. Sh. Maharaj Prakash Garg Memorial Prize instituted by Dr. S. Mahajan to be awarded to the student securing the highest marks in MMMC I & II year combined.
6. Smt. Raj Rashmi Yogi Memorial Prize instituted by Dr. Manasvini M. Yogi to be awarded to the All Round Best student of the department from among the students of MMMC III year.
7. Sh. P.K. Sarkar and Smt. Amiya Sarkar Memorial Prize instituted by Ms. Sujata Sarkar to be awarded to the All Round Best student of the department from among the student of MMMC I year.
8. Smt. Lajwanti Dua Memorial Scholarship instituted by Mr. Vinod Dua to be awarded to a student who secures the highest marks in I and II Year combined (in the first attempt itself with no ERs.).
9. Ms. Indu Khanna prize to be awarded to the student securing the highest marks in MMMC III year.

Summer Training and Internship

The internship component is envisaged to provide the student with the opportunity of "immersion". This tests and hones their knowledge and skills in real life contexts.

The students are encouraged to take up summer training. The four week professional placement is a key feature in developing students' ability to practice professionally. It provides an opportunity for students to integrate the academic and skills based learning acquired in years I and II (from Sem. I to IV). It enables students to analyze and evaluate their own learning in the context of self and employer appraisals.

BMMMC students have interned in the following companies:

ECONOMICS TIMES.COM	THE PIONEER	THE TIMES OF INDIA	
RK SWAMY BRDO PVT. LTD.	NETWORK 18	JABRI ADVERTISING & MARKETING PVT. LTD	
MASS ENTERTAINMENT	KITCHUM SAMPARK PVT. LTD.	AIESEC IN DELHI UNIVERSITY	
ZEE MEDIA CORP. LTD	HINDUSTAN TIMES	NDTV	
DAINIK BHASKAR	BESPOKE DIGITAL MEDIA INDIA PVT. LTD.	DEEPALAYA (NGO)	
GRAPHISADS PVT. LTD.	VALUE360 COMMUNICATION PVT. LTD.	CHIMPANDZ MEDIA	
FIFTH GEAR VENTURES LIMITED	ITV NETWORK	JWT, MUMBAI	
PENGUIN INDIA	FCB ULKA ADVT. PVT. LTD.	OGAAN MEDIA PVT. LTD.	OGILVY AND MATHER PVT. LTD.
BALA JI TELE FILMS LTD.	GOLD MINE ADVERTISING	EQUUS ADVERTISING	DAINIK JAGRAN

Placement...

The Department acts as an interface between the students and companies and maintains a symbiotic, vibrant and purposeful relationship with industries across the country as a part of the efforts to develop and strengthen the relationship with the corporate world. The College Placement Cell also keeps the students informed about potential job opportunities organises recruitment. The Department sends students, as well as their resumes to HR Departments of various companies. Alumnae, working in different organizations/self employed/entrepreneurs, also facilitate contact with their HR departments for placement of their fellow students. The College Placement Cell keeps the students informed about potential job opportunities and organizes recruitment. It facilitates the process of placement and ensures that each eligible student registered with it gets an opportunity to face an interview. Companies also directly approach the College to come for Campus placements.

Our students are working in the following organizations:

NDTV	Head Lines Today	News X	Zee Media Ltd.
IBN 7	CNN-IBN	Indian Express	Eletsonline
Vishal Bhardwaj Pictures Pvt. Ltd.	India Today Group	Group M Worldwide	EdTerra
All India Radio News	Digital Empowerment Foundation	Greymeter, Discovery Channel	India TV Live
Hindustan Times	Red FM 93.5	Rediffusion-Y&R	Percept Limited
The Quint	Blue Drop MSL GROUP	Tech Plus Media Private Limited	Value 360 Communications
Silver Grain Productions	Edelman	Mind Works Global Media Service	Burson-Marstelles
TRT World	Zomato	Circus Elephants-A Division of MMSPL	Airbnb
MSM Discovery Pvt. Ltd.	A.D.A.M. India at Ebix India	Sunrise Radio	Radio Mirchi
Balaji Productions Ltd.	Yashraj Chopra Productions	Unilever	Starcom Medisvest
Malaysia	NDTV Red Dot	Digital Green	Nadiadwala Grandson Entertainment-NGE

Rules and Regulations

Attendance Requirement and Rules for all enrolled Students

1. It is essential for students to have a minimum of 66% attendance separately in Lectures and Practicals.
2. Regularity in the class/ class presentations/tutorials/practicals is part of the evaluation for Internal Assessment.
3. Attendance of students is compulsory in all activities of the Department including Seminars/ Conferences/ Talks etc. that are organized during the year.
4. Students with less than 66% attendance and absence in the Student Presentation session of Departmental Academic Society, will not be facilitated by the College for hostel admission, financial assistance, official positions, prizes, recommendations, internship etc.
5. Students are strictly advised against joining any other programme of study/ internship/employment/ activity during the academic session when classes are engaged.
6. Submission of projects and meeting deadlines for assignments etc. is compulsory. Students not submitting in time will be penalized in the evaluation.
7. An ex-student can take the examination only if she has requisite Attendance. The Internal Assessment marks will remain unchanged.
8. Students are required to check the College website regularly for information and updates.

College follows the attendance policy of at least two-third attendance in classes, as per the Rules of the University of Delhi. The College firmly believes in the classroom interaction and experience and insists that regularity in class is necessary for students to derive value from a semester programme.

Admission to II Year and III Year MMMC Course

- ❖ Student of I Yr./II Yr., MMMC, who have appeared in May/June II/IV Semester exams. are required to get admission to II Yr./III Yr. respectively in July.
- ❖ The admission to II Yr./III Yr. will be provisional if the result are not declared by 20th July, 2017.
- ❖ The provisional admission made will be cancelled if the I Yr./II Yr. students are not eligible for promotion to II Yr./II Yr. respectively, as per the result declared.
- ❖ Course Fee, College Fees etc. will be refunded to students whose admissions are thus cancelled according to the prevailing refund rules for cancelled admission.
- ❖ Students appearing in the examination of Semester I, III & V are only provisionally allowed to attend classes of II, IV and VI Semester respectively, pending the declaration of their result.

B.A. (HONS.) MULTI MEDIA AND MASS COMMUNICATION

Choice Based Credit System

Semester	Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2) (Skill Based)	Ability Enhancement Elective Course (AECC) (2) (Skill Based)	Elective Discipline Specific DSE (4)	Elective Generic (GE) (4)
I	C MMMC 01 Communication, Media and Society C MMMC 02 Introduction to Journalism	English Communication			GE 1 Advertisement and Media
II	C MMMC 03 Communication Research C MMMC 04 Print Media Production	Environmental Science			GE 2 Social Media
III	C MMMC05 Exploring Hindi Cinema C MMMC 06 Graphic Designing and Visual Images C MMMC 07 Television Journalism		AEEC-1 Theatre and Communication		GE-3 Public Service Broadcasting
IV	C MMMC 08 Development Communication C MMMC 09 Camera and Editing for TV C MMMC 10 Reporting and Anchoring		AEEC-2 Communication and Disaster Management		GE 4 Media Moments in History
V	C MMMC 11 Global Politics and Media C MMMC 12 Documentary			DSE 1 Radio Production DSE 2 Photography	
VI	C MMMC 13 Communication and the Plastic Arts C MMMC 14 Integrated Marketing Communication			DSE 3 Communication for Special Needs DSE 4 Fashion Communication	

Choice Based Credit System-At a Glance

Multi Media and Mass Communication Semester Programme

As an undergraduate student at the College, you will have the opportunity to study diverse modules that cover socially relevant topics in media, journalism and digital communication. There is also an option to explore modules from other disciplines.

The course focuses on not just educating students about theoretical and academic perspectives, but also promotes the development of critical thinking and cogent writing presentation techniques through lectures, seminars, workshops and personal tutoring sessions.

Credits per Semester

Semester I	20 Credits
Semester II	24 Credits
Semester III	30 Credits
Semester IV	32 Credits
Semester V	30 Credits
Semester VI	30 Credits
Total Credits of the Course	166
Internship after Semester IV	Non Credit, Essential

Requirements

This course has been designed keeping in mind that a student of Multi Media and Mass Communication needs theoretical and conceptual inputs as well as proper training in media practice. Practical inputs have been envisaged in core papers and DSE papers. Apart from this, skill based papers allow the students to get hands-on training in print, radio, television, photography and new media.

Students after the fourth semester are encouraged to do a four week internship in reputed organizations.

NOTES:

- For Core papers, and DSE Theory: 4 classes+ 1 student presentation per paper per week
- For AEEC courses: 2 theory classes +1 presentation per paper per week
- For GE papers 2 classes + 1 tutorial per paper per week per group
- Practicals: 4 practical classes per week/per group
- Tutorials: 1 tutorial per paper per week per group
- Each practical/ tutorial group will consist of 8-10 students
- 2 practicum to be done in a practical paper
- Evaluation through presentations/ projects/ tests
- Ability enhancement elective courses: Hands on training will be provided through skill based learning.

Fee Structure

S.No.	Head of Account	Amount
A.	College Account	
1.	University Enrolment Fee	200.00
2.	University Sports Fee	50.00
3.	University NCC/NSS Fee	20.00
4.	University Cultural Council Fee	5.00
5.	University Development Fee	600.00
6.	Admission Fee	5.00
7.	Tuition Fee (Annual)	180.00
8.	Caution Money (Refundable)	2000.00
9.	Identity Card	150.00
10.	College Library Fee	400.00
11.	Library Improvement Fee	800.00
12.	General Maintenance	2000.00
13.	Building Maintenance	1500.00
14.	Conveniences and Sanitation	700.00
15.	Amenities Fund	700.00
16.	Garden Fee	125.00
17.	College Examination Fee / Project	600.00
18.	ICT Centre Fee	1000.00
B.	Students Societies & Games Fund Account	
1.	Games Fee	500.00
2.	Students' Union	300.00
3.	Special Societies Subscription	200.00
4.	College Magazine	150.00
5.	Academic Societies	100.00
6.	College Day	200.00
7.	Students' Aid Fund	100.00
8.	Medical Fee	100.00
9.	W.U.S.	5.00
10.	Fresher's Day	200.00
11.	NCC / NSS	100.00
12.	Community Extension Activities	200.00
13.	Cell against Sexual Harassment	10.00
14.	Electricity / Maintenance	2000.00
15.	Water	1500.00
C.	Development Fee	1200.00
D.	Establishment Charges	1200.00
E1.	Psychology Lab Fee	6500.00
E2.	Psychology Lab Fee (B.A. Prog. Students only)	4000.00
F1.	Computer / Psychology Lab Security (Refundable)	1500.00
F2.	Computer Lab Fee	5000.00
F3.	Computer Lab Fee (B.A Prog. Students only)	2500.00
G.	Course Fee	15000.00

H.	BMMMC	
1.	Studio Security (Refundable)	10000.00
2.	Studio Fee	15000.00
3.	Equipment, Handling & Edit Bay Charges	8900.00
4.	Transport Charges	500.00
I.	Geography Lab Fee	7500.00
Total:-	A) B.A (Hons) Geography (A+B+C+D+I)	26600.00
	B.A (Hons) Psychology (A+B+C+D+E1+F1)	27100.00
	B.A (Prog.) with Computer Appl. (A+B+C+D+F1+F3)	23100.00
	B.A (Prog.) with Psychology (A+B+C+D+E2+F1)	24600.00
	B.Com (H) (A+B+C+D+F1+F3)	23100.00
	B.Sc. (H) Computer Science (A+B+C+D+F1+F2+G)	40600.00
	B.Sc. (H) Mathematics (A+B+C+D+F1+F3)	23100.00
	All Other Courses (A+B+C+D)	19100.00
	B) Self Financing Course	
	BMMMC (A+B+C+D+F1+F2+G+H)	75000.00

- Note :**
- (i) Annual fee payable at College by Foreign Students for any course **Rs.6700**
 - (ii) Annual Fee payable at College by Foreign Students for **B.Sc. (Hons) Computer Science** **Rs. 2,34,500**
 - (iii) The above charges to be paid by the Foreign Students are in addition to the College fees.
 - (iv) The College reserves the right to change the fee without any prior notice.

ORIENTATION PROGRAMME

It is mandatory for the new entrants to attend the Orientation Programme on 20th July, 2017 at 9:30 a.m. in the College Auditorium. The access to the live Orientation Programme is also provided in the College Conference Hall, Seminar Room and Audio-Visual Room. Parents are invited to join. They will be seated in the appointed room, to be notified later. The Principal and Staff will interact with parents after the student's orientation.

College Orientation will be followed by an Orientation of the students in the respective departments, where the students will be familiarized with the academic requirements of their course of study.

Students are expected to carefully read and understand the rules and regulations of the College, as well as the ordinances of the University, which are given on the University and College website.

HOSTEL ADMISSION

The College has two hostels namely, Kalavati Gupta Hostel (KG Hostel), on its campus, and the Indraprastha College Women's Hostel (IP Hostel), across the road opposite the College with a total number of 500 seats. 209 seats shall be offered to first year students. From this year the College will announce the merit list for Hostel Admission concurrently with every cut-off list, as per a notified schedule, so that hostel admission can take place along with admission to the College. Candidates can thus be assured about their admission in the hostel. The College reserves its right to allot the seats in the two hostels. For further information on both the hostels, please visit the College website. The Hostel Prospectus containing all related information is also available.



Student Talent



The students get opportunity to showcase their work in many ways. Radio programmes are regularly made by students and are broadcast live through DUCR World Wide Web Link.



First Prize, Spandan Film Festival,
Vivekananda Institute of Professional Studies
Bhagat Singh Ka Bharatpur
Director: Deepshikha Hooda



Second Prize,
International Film
Festival – Mise en
Scène, IP College for
Women
Painted Emotions
Director: Vindhya Malik



First Prize, Jeevika International Film Festival
Dhobi Ghat
Director: Surbhi Dogra & Dhun Dhokhar



Second Prize, Film Festival, Lingya's Lalita Devi
Institute of Management and Sciences
Aanch
Director: Vidushi Gupta, Ankita Jaiswal & Surbhi Vats



Special Mention, Zest Film Festival
Albele
Director: Arshpreet Kaur & Himali Shah

Alumnae Achievers

Saachi Soni



Climbing Every Mountain

Venika Mitra



Audience Choice Award in category "Diversity in Cannes Short Film Showcase", 2017

All that I Want

Writer-Director

Monika Bari



Represented University of Delhi in ASEAN Young Leaders Summit held in Malaysia

Neelita Vachani



**Award-winning Film Maker
"Recipient of the Investigative Journalism Award in May 2016"**

Alumnae Achievers



Sankalpa Acharya
Student Exchange Program, USA
Commonwealth Scholarship



Sukriti Gupta
Student Exchange Program
USA



Kritika Gadhavi
Intern
Scripps Howard Foundation
Washington DC



Shubhda Chaudhary
Freelance Writer
and
Journalist



Surabhi Dogra
Gold Medalist
Outstanding Student
2015

Alumnae Achievers



Nusrat Jafri
Cinematographer



Neha Parti
Cinematographer



Nimisha Pandey
Creative Director



Namita Singh
Programme Manager-Digital Green



Simran Kodesia
Country Manager-PR Airbnb



Neha Pant
Correspondent, Hindustan Times



Sakshi Trehan
Unilever



Sweksha Bhagat
Screen Play Writer



Devina Gupta
Anchor
India Today

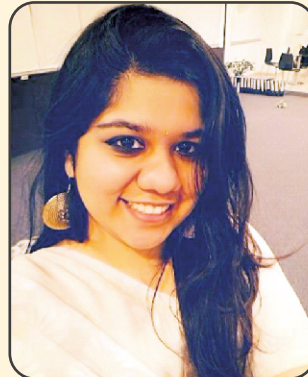
Alumnae Achievers



Mani Goel
Brand Manager,
TVS Motor Company



Pritha Chatterjee
Principal Correspondent
Indian Express



Vindhya Malik
Lead-Strategy and Business
Development NDTV Red Dot



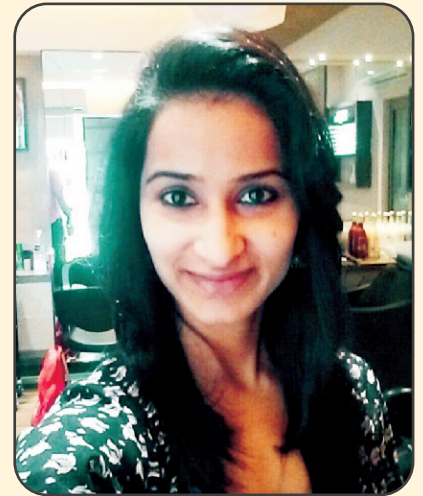
Shivani Gupta
Anchor
Republic TV



Tanzila Anis
Red FM



Akansha Madiraju
Starcom Mediavest Group Malaysia



Prachi Narayan
India Today Group



Divyaa Vasudev
RJ 91.1 FM



Aviral Virk
Correspondent, The Quint



Vidushi Gupta
Freelancer Writer



Bhanvi Arora
Correspondent
Bloomberg | Quint

Anti Ragging Squad

Dr. Babli Moitra Saraf	Principal
Dr. Nalini Deka	Vice Principal
Mr. Dinesh Sundriyal	Administrative Officer
Ms. Renu Chaudhary	Secretary, Staff Council
Dr. Archana Singhal	Warden
Dr. Shrruti Sahrawat	Warden
Mr. Vijay Kumar Gautam	Librarian
Mr. Sanjay Kumar	Assistant
Mr. Rajendra Bhatt	Library Attendant
Ms. Sudesh Poswal	Library Attendant
Dr. Shagufta	B.A. Programme
Dr. Manasvini M. Yogi	BMMMC
Dr. Manisha Bansal	Computer Science
Dr. Anita Agrawal	Commerce
Dr. Roopali Goyanka	Economics
Dr. B.R. Alamelu	English
Dr. Uma Gupta	Hindi
Ms. Ruchika Singh	History
Ms. Monika Bansal	Mathematics
Ms. Bindu Das	Philosophy
Dr. Seema Singh	Physical Education
Dr. Lianboi Vaiphei	Political Science
Dr. Gayatri Arun Kumar	Psychology
Dr. Anita Swami	Sanskrit
Dr. Shubhra Seth	PwD

ANTI RAGGING COMMITTEE

Dr. Babli Moitra Saraf	Principal
Dr. Nalini Deka	Vice Principal
Dr. Manasvini M. Yogi	Students' Union Advisor
Dr. Archana Singhal	Warden
Dr. Shrruti Sahrawat	Warden
Dr. Seema Singh	Department of Physical Education
Mr. Vijay Kumar Gautam	Librarian
Mr. Robin Singh	Sub. Inspector Delhi Police

COLLEGE GRIEVANCE REDRESSAL COMMITTEE

Mr. Nirmal Khandelwal	Chairman
Dr. Shrruti Sahrawat	Member
Dr. Vagisha Sharma	Member
Dr. Nalini Deka	Member
Ms. Alishah	Member

College Discipline-Ordinance XV-B

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such power as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi.
 - b. Carrying of, use of or threat to use of any weapons.
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976.
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes.
 - e. Any practice-whether verbal or otherwise- derogatory of women.
 - f. Any attempt at bribing or corruption in any manner.
 - g. Willful destruction of institutional property.
 - h. Creating ill-will or intolerance on religious or communal grounds.
 - i. Causing disruption in any manner of the academic functioning of the University system.
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students—
 - a. be expelled
 - b. be, for a stated period rusticated; or
 - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - f. that the result of the student or students concerned in the Examination or Examinations in which she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Dean of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments, They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed.

These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.

At the time of admission, every student shall be required to sign a declaration that on admission she submits herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

Prohibition and Punishment for Ragging-Ordinance XV-C

1. Ragging in any form is strictly prohibited, within the premises of the College/Department or Institution and any part of the Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students, and includes individual or collective acts or practices which—
 - a. involve physical assault or threat to use of physical force.
 - b. violate the status, dignity and honour of women students.
 - c. violate the status, dignity and honour of students belonging to the scheduled castes and tribes.
 - d. expose students to ridicule and contempt and affect their self esteem.
 - e. entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in Clause 3 (a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-Chancellor may in other cases of ragging order or direct that any student or student be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
12. Anti-Ragging Undertaking to be filled online at website: <http://www.antiragging.in>, www.amanmovement.org

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

As per the provisions of the Act, the College has constituted an **Internal Complaints Committee**.

Committee Members:

1. Dr. Babli Moitra Saraf, Principal
2. Dr. Nalini Deka, Presiding Officer (Department of Psychology)
3. Dr. Udaya M. Yogi, Member (Department of Philosophy)
4. Mr. Rajinder Bhatt, Member (Library Attendant)
5. Ms. Madhubala, Member (JAGORI, NGO)

Text of Undertaking by the Student and Parent / Guardian

(To be submitted to the College on the day of the Orientation on Thursday, 20th July, 2017)

- I, _____ (Name) have taken admission in _____ (Subject), Indraprastha College for Women, for the session, 2017-2018.
- The information and all Original Certificates that have been presented at the time of admission are genuine, and if found otherwise, will result in my admission being cancelled without further reference to me.
- We have been told that the College follows a strict attendance policy and requires a minimum of two third attendance in lectures, practicals, tutorials and presentation in all subjects taken together in that semester.
- We have read Ordinances XV (B), XV (C) as contained in the Prospectus/Website.
- We understand that the admission in the College does not ensure Hostel admission and will not insist on Hostel accommodation.
- We have read the College Prospectus/Website carefully and agree to abide by the rules and regulations stated therein.
- **All affidavits / documents required by the College will be submitted on 20th July, 2017 at the time of Orientation as directed, failing which my admission will automatically stand cancelled, without any further reference to me in this regard.**

DECLARATION

1. I have read and understood College Rules and Regulations and I understand that my admission will stand cancelled in case of any violation of College/University Regulations.
2. I undertake that I will follow the academic calendar of the College/University as informed to me when I plan my home/other visits.
3. Declaration (for Sports Quota students only)

I fully understand that I have been admitted under Sports Quota and I am required to attend ALL the special practice classes at the time and place scheduled by the College. Failing to do so will result in cancellation of my admission without further reference to me.

Signature of the Parent / Guardian

Signature of the Student

Name of the Parent / Guardian

Name of the Student

Relationship with the student

Date: _____

Date: _____

UNIVERSITY ACADEMIC CALENDAR 2017-18

SEMESTER I/III/V	
Classes Begin	20 th July, 2017 (Thursday)
Mid-Semester Break	30 th September, 2017 (Saturday) to 6 th October, 2017 (Friday)
Classes begin after Mid-Semester break	7 th October, 2017 (Saturday)
Dispersal of Classes, Preparation leave and Practical Examination begin	16 th November, 2017 (Thursday)
Theory Examination begin	30 th November, 2017 (Thursday)
Winter Break	17 th December, 2017 (Sunday) to 31 st December, 2017 (Sunday)
SEMESTER II/IV/VI	
Classes Begin	1 st January, 2018 (Monday)
Mid-Semester Break	2 nd March, 2018 (Friday) to 7 th March, 2018 (Wednesday)
Classes begin after Mid-Semester break	8 th March, 2018 (Thursday)
Dispersal of Classes, Preparation leave and Practical Examination begin	27 th April, 2018 (Friday)
Theory Examination begin	9 th May, 2018 (Wednesday)
Summer Break	20 th May, 2018 (Saturday) to 19 th July, 2018 (Thursday)

मल्टी मीडिया और जनसंचार
MULTI MEDIA & MASS COMMUNICATION



Indraprastha College for Women

31, Sham Nath Marg, Delhi-110054

Ph. : (011) 23954085 Fax: (011) 23976392

Email : ipc1924@gmail.com

www.ipcollege.ac.in | www.ipcollege.du.ac.in

Price : ₹ 200/-