

Indraprastha College for Women  
University of Delhi

01 May 2017

IPC/11/05

**NOTICE**

**Regarding Issue of Laptops from the College to Students**

1. Issued laptops have to be returned to the College to receive admit card.
2. If the laptop is not returned in working condition, the student will bear the expenses for the repair.
3. In case of computer malfunctioning or in need of repair, the matter must be brought immediately to the notice of the Principal in writing.
4. If the laptop is not returned, provisional/character certificate and other documents will not be released by the College and administrative process will be initiated for recovery.

  
**Principal**