



INDRAPRASTHA COLLEGE FOR WOMEN  
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No. IPC/Accounts/2016/75/06

8<sup>th</sup> June 2016

## NOTICE

All Staff and Pensioners are hereby advised to self-attest/ put signature on all documents/papers viz. prescription, receipts, bills, cash memo, ticket, boarding pass, fee receipt etc., enclosed with claim form for Medical Reimbursement, Children Education Allowance and LTC/HTC, failing which the claim will not be settled.

(Dr. Babli Moitra Saraf)  
Principal

Copy to:

- All Notice Boards
- Staff Room
- College Website ✓
- Guard File