



INDRAPRASTHA COLLEGE FOR WOMEN/इन्द्रप्रस्थ महिला महाविद्यालय
University of Delhi/दिल्ली विश्वविद्यालय
31, Sham Nath Marg, Delhi-110054/31, शाम नाथ मार्ग, दिल्ली-110054
Website/वेबसाइट : www.ipcollege.ac.in
Email/ईमेल : ipcw@ip.du.ac.in
Tel./दूरभाष : 23954085, 23962009 FAX/फैक्स : 23962009

IPc/04/06

3 June 2019

NOTICE

Applications are invited preferably from single / unencumbered female candidates for the following posts on contractual basis:

1. One post of Hostel Manager:

Age Limit	45 – 55 years
Qualification	Graduate with experience in management of residential organization and IT skills
Salary	Rs.35,000/- per month (consolidated)
Accommodation	2 BHK Rent Free
Meals	Free

2. Two posts of Hostel Matron:

Age Limit	40 – 55 years (Relaxation may be given in deserving cases)
Qualification	12 th Passed and demonstrated experience in supervision of housekeeping
Salary	Rs.25,000/- per month (consolidated)
Accommodation	1 BHK Rent Free
Meals	Free

Emphasis is on qualities of people management, interpersonal skills and general awareness of educational/student requirements.

Employee will be required to stay on the Hostel premises in the accommodation provided. Family accommodation on negotiable basis may also be provided to the suitable candidate. Leave as per College policy / norms.

Application on plain paper giving full particulars of qualifications, experience etc. along with self-attested copies of certificates, testimonials and experience should reach the Principal's Office latest by 14 June 2019.

The selected candidates are required to join in the first week of July 2019.

for J. Acharya
03/06/2019

Principal