

INDRAPRASTHA COLLEGE FOR WOMEN (UNIVERSITY OF DELHI)


1122/18/08

3rd August 2015

NOTICE

All concerned employees and pensioners of the College are requested to submit information in the enclosed proforma for claiming Income Tax rebates/exemptions/deductions etc. for the Financial Year 2015-16 for computation of Income Tax for the Assessment Year 2016-17.

The said information must be submitted with the office, latest by **15th September 2015** for necessary tax deduction as per rules.


(Dr. Babli Moitra Saraf)
Principal

Encls: As above

Copy to:

- All Notice Boards
- Staff Room
- ✓ ➤ College Website
- Guard File

INDRAPRASTHA COLLEGE FOR WOMEN : DELHI

Saving Plan

Form for declaration of other Income and claiming exemption/deduction for the purpose of computation of Income Tax for the financial Year 2015-16.

NAME : _____ PAN _____

A. EARNINGS

- | | | |
|----|--------------------------|-----------|
| 1. | SALARY | Rs. _____ |
| 2. | PENSION | Rs. _____ |
| 3. | EXAMINATION REMUNERATION | Rs. _____ |
| 4. | OTHERS | RS. _____ |

TOTAL Rs. _____

B. DEDUCTIONS

- | | | |
|----|---------------------------------|-----------|
| 1. | TRANSPORT ALLOWANCE | Rs. _____ |
| 2. | MONTHLY RENT PAID | Rs. _____ |
| 3. | INTEREST PAID ON H.B.A. | RS. _____ |
| 4. | DEDUCTION U/S 80D/80-E/80-G/80U | RS. _____ |

TOTAL Rs. _____

C. GROSS TAXABLE INCOME Rs. _____

D. DEDUCTION U/S 80 C (MAXIMUM RS. 1,50,000)

- | | | |
|-----|------------------------------------|-----------|
| 1. | PROVIDENT FUND / NPS | Rs. _____ |
| 2. | GROUP INSURANCE | Rs. _____ |
| 3. | LIFE INSURANCE PREM. | Rs. _____ |
| 4. | P.P.F. | Rs. _____ |
| 5. | N.S.C. | Rs. _____ |
| 6. | REFUND OF HOUSING LOAN | Rs. _____ |
| 7. | TUTION FEE | Rs. _____ |
| 8. | I.C.I.C.I / IDBI BONDS/MUTUAL FUND | Rs. _____ |
| 9. | PENSION (UPTO RS. 10,000) | Rs. _____ |
| 10. | ANY OTHER | RS. _____ |

TOTAL Rs. _____

F.	NET TAXABLE INCOME	Rs. _____
G.	TAX PAYABLE	Rs. _____
	EDUCATION CESS	Rs. _____
	TOTAL TAX PAYABLE	RS. _____
	LESS : DEDUCTED	Rs. _____
	BALANCE TAX	Rs. _____

LAST DATE OF SUBMISSION - 15.09.2015

Undertaking

I hereby undertake that in case I fail to comply with the above noted information, any penalty or interest to be levied by the Income tax authority on you that shall be paid by me without demur in relation to the above noted information and default thereto.

Signature	_____
Name	_____
Designation	_____
Department	_____
Residence Address	_____
Mobile No.	_____
Land Line No.	_____